

Port Townsend School District Finance Committee Agenda

Time: January 23, 2014, 3:30 p.m.

Location: 1610 Blaine Street, Room S-11, Port Townsend, WA

I. Agenda Topics

1. Review of 2013-14 Projected Actuals vs. Budget
2. Review November/December 2013 Budget Status Report
 - a. Staffing as % of total expenditures
3. Apportionment Statement 101
4. Over-formula Staffing Components
5. New Issues for Next Year
 - a. 1080 hours for grades 7-12
 - b. Blue Heron athletics – loss of Team PT funding \$40,000
 - c. Levy authority – rollback in 2015?

II. Adjournment

PTSD Finance Committee Meeting

Date: 01/23/2014, 3:30 PM

Attendees: David Engle, Laurie McGinnis, Sara Bonneville

Note that the meeting scheduled for 01/09/2014 was cancelled.

David Engle, Laurie McGinnis & Sara Bonneville met on 1/23; Carrie Ehrhardt was out of the district, and there was no representative from the board present.

Current Year Budget –vs- estimated Actuals: Group reviewed current 2013-14 budget outlook as compared to budget for 2013-14. Noted that due to Levy roll-back and other differences between budget and projected actual, the projected increase to fund balance for year end 8/31/2014 is estimated to be lower than budgeted by around \$80K.

Staffing Expenditures: Sara illustrated the district's expenditures for Salary and Benefits, as a percentage of total budget, has been growing over the past three years: 79% in 2011-12, 81% in 2012-13, and 86% as of year-to-date November 2013-14. Speculated that the cause of the increase is due to maintaining staffing levels from prior year, while enrollment has trended downward.

State Funding for Staff, etc.: Sara reviewed the Apportionment formulae, and showed which factors are based on district data (enrollment, staff mix, etc.), and which are based on state variables (salary & benefit rates, MSOC rates, model school funding ratios, etc.). Showed how the district's enrollments generate funding for teachers and other staff at the various grade levels.

Over Formula Staffing: Sara reviewed how the district's budgeted staffing FTE compares with the state-funded FTE from the Apportionment. Estimated cost of staffing above what the state funds is around \$1.44 M. SLB pointed out that this figure does not include the additional costs incurred by the district for TRI days, principal extra-days, health-insurance carve-out, or coaches and stipends.

1080 Hours: Group looked at basic school-day hours based on daily bell schedule x 180 days, with no early releases. PTHS schedule yields 1094.4 Hours per Year. BH schedule yields only 1062 Hours per Year. The HS has an extra 5 minutes in their day because their bell schedule is 7:55 – 2:30, with a 30 minute lunch. BH schedule is 8:30 to 3:00 with a 36 minute lunch. David stated that he plans to convene a group to discuss the 1080 hour requirement and reach a decision on how the district can implement by March.

BH Athletics: What to do for 2013-14 about \$40 K funding for BH Athletics that has been provided by Team BH over the past two years? Acknowledgement of issue.

Levy Authority & Potential Rollback: The effect of 2014 calendar year rollback on 2013-14 budget is about \$70-80K, slightly less on the 2014-15 year.. Speculation on if the increases in state MSOC funding in the 2013-14 year will be enough to boost the Levy Lid enough so that there is no further rollback in 2015. Discussion on difficulties of accurately calculating 2015 Levy Lid until state releases some of the figures.

General discussion on some of the announced legislative proposals, changing definitions of Basic Education, state fulfillment of McCleary promises.