

## **Port Townsend Schools -- Finance Committee**

Committee Meeting Date: 2/13/2014 3:30 PM

Members: David Engle, Carrie Ehrhardt, Anne Burkart  
Laurie McGinnis, Sara Bonneville

Meeting Location: District Office (either Supt's office or Board Room)

### **Agenda:**

- 1080 hour requirement
- Enrollment projection & decline in apportionment (if rates stay the same)
- "Must Have" and "Wish List" additions to expenditure budget

## PTSD Finance Committee Meeting

Date: 02/13/2014, 3:30 PM

Attendees: David Engle, Laurie McGinnis, Sara Bonneville, Carrie Ehrhardt, Anne Burkart

Began meeting with discussion of ideas for enhancements to budget for 2014-15, for inclusion to 2014-15 planning. This was ideas only, without discussion about funding of these ideas. David had a list to start, and others were added during discussion:

- Tech Support
  - o Staff to support tech in buildings as well as district-wide systems
  - o Network/bandwidth services (etc.) to support increased needs
- Food Services (more discussion at later date)
- Admin/Principal COLA
  - o (per Sara, possibility that state might include small COLA in 2014-15 funding);
  - o discussion on keeping PTSD admin staff salaries at market-level.
- Instructional Provisioning (formerly known as curriculum purchases)
  - o MDS/CCSS/NGSS, science kits, math consumables, etc.
- Building Budgets
- Superintendent Reserve/Discretionary
- Equipment Replace
- 1080 hours (if we must implement)
- BH Athletics

SLB presented information on what current year enrollment projections and staff mix were doing to Apportionment projected for current year. Enrollment is projected slightly below budgeted projections; net decrease due to enrollment of about \$67K.

SLB presented information on calculation of preliminary enrollment projection for 2014-15. Reviewed estimates for kindergarten and cohort projections for grades 1-12. Reviewed how cohort headcount projections are translated into annual avg FTE projections and estimates distributed per-grade-level and per-school. Total headcount projected around 1182, decrease of around 42 Headcount / 40 AAFTE from February actual. Discussion, requests for input from rest of committee, for any information that might modify cohort projection (regressive analysis based on prior years trend data) for next year.

For next meeting (Feb 27), Sara will try to have “next-steps” in budget projection based on enrollment projection: net effect of enrollment decrease on state revenues, state-funded staffing units based on enrollment, comparison of current staffing to projected state-funded staffing ofr next year. Sara will try to meet with each of the three principals individually to look at enrollment projections and get their staffing requests, before finance committee (and principals?) meet to discuss 2014-15 staffing as a group.